

**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE WANNEROO REPERTORY
HELD ON WEDNESDAY 20th APRIL 2022**

APOLOGIES & ATTENDANCE - as per the attendance record book.

IN THE CHAIR – Shelley McGinn – President

MINUTES RECORDED BY – Richard Tudge – Hon Secretary

Shelley declared the meeting open at 7.32 pm and welcomed members in attendance.

**1.0 CONFIRMATION AND ACCEPTANCE OF THE MINUTES OF PREVIOUS AGM HELD
ON Wednesday 7th April 2021.**

The Minutes of the previous AGM were proposed as a true record of that AGM by Karen Thompson and seconded by Julia Gobbert. All in favour – carried unanimously.

MATTERS ARISING

There were no other matters arising.

2.0 TREASURER’S REPORT AND AUDITOR’S REPORT (ORIGINAL COPY ON FILE)

Treasurer, RJ Smolders, presented the Annual Report and the Auditor's Report for perusal by the members in attendance.

RJ commenced his presentation by offering his thanks to previous treasurer, Mike Gibbs, who had stepped down at the end of 2021. He praised Mike for the hard work that had been carried out during his tenure – particularly in bringing the format up-to-date and updating the depreciation requirements.

RJ had been co-opted, by the Committee, into the position of Treasurer in January 2022.

RJ gave a financial overview of 2021, being the second year that had been affected by Covid restrictions. However, he went onto explain that the club had had a better year, producing several wonderful shows with excellent sales despite losing one week from Heathers at the start of the year. The operating profit of the club was \$33,585 before depreciation with cash on hand being just over \$206K which included part of the unspent grant.

RJ directed the members attention to the final report of the auditor, Gary Grant, confirming that the accounts were a fair and true reflection of the theatre’s financial position.

RJ went onto explain that there were several major projects completed during the year including the upgrading of the auditorium air-conditioning system and the acoustic curtaining. Plans are in place to upgrade all the toilets in the building and to purchase a new photocopier.

Despite the setbacks experienced with the first two shows of 2022, RJ emphasised that the club remains in a financially secure place with a continuing program of productions.

Finally, RJ reiterated his thanks to Mike Gibbs for the training he has given and thanks to Gary Grant for his help.

Moved by RJ Smolders and seconded by Julie Clark that the Treasurer's Report be accepted as a true and correct record of the Theatre's Account.

All in favour – carried unanimously.

Karen Thompson expressed her thanks to the President, Treasurer and Committee for applying for, procuring and processing all the financial grants that have been received.

3.0 PRESIDENT'S REPORT (ORIGINAL COPY ON FILE)

President, Shelley McGinn, read her report emphasising that Covid had again made things difficult but with persistence and enthusiasm we had enjoyed several successes throughout the year.

“Heathers” directed by Elinor King commenced the 2021 program but was cut short as Covid restrictions kicked in. Nonetheless, it was critically acclaimed by our audiences and adjudicators alike.

“One for the Road” directed by James Hough-Neilson was the next production and due to unforeseen circumstances Shelley agreed to stand-in for the final three performances. Congratulations were given to James and also to Gordon Park who received the Limelight Award for the best actor in a play.

“One Act at a Time” was staged in June – welcoming back a long-time tradition of staging three one act plays to give writers, directors and actors very often their first chance of being part of a production.

The September / October season was “Gasp” written by Ben Elton and directed by Phil Bedworth. An impressive use of audio-visual effects greeted our audiences before the curtain rose – setting the bar very high for future productions.

The final season of the year was “Jack and the Beanstalk” a delightful pantomime directed by Gwen Browning, MD Maddie Innes and Choreography by Fiona Scott. It was hard to say whether the audience or the cast were having the most fun!! It received several Limelight Awards including the Best Production of 2020/21.

Whilst we have had a difficult start to 2022, with the cancellation of two productions due to Covid, Shelley reassured the members that there are still three productions this year and that audiences will come back and enjoy them.

Shelley also discussed the various projects that had been undertaken in 2021 and thanked Paul King for liaising with Pro-Sound for the acoustic curtaining and sound proofing – bringing some good deals along the way.

Shelley went onto thank Dave Browning, Richard Tudge and Vince Haines for carrying out the structural repair to the stage apron and also to the members of the Tuesday Task Force for keeping the theatre running so smoothly – unseen by our patrons and many of our members. This group has made such a difference to the theatre in so many ways. Shelley expressed her thanks to each member of the T.T.F for giving of their time so freely and cheerfully.

Shelley thanked outgoing committee members and members of the theatre who have managed the various areas of the theatre throughout 2021 and emphasised that they are the life blood of our community theatre to which Shelley feels privileged to be the president.

Finally, Shelley explained why the Newsletter had ceased publication, in its previous format, in that it had become somewhat cumbersome and that there had been an unusually high number of “un-subscriptions” – indicating that, perhaps, its bulkiness was unpopular. As an alternative, Shelley had liaised with Kate Robinson to produce “News Bulletins” via Mailchimp as and when there was news to release – rather than a monthly periodical.

Helen Tudge pointed out that Ian Jones had been a very successful interim editor of the Newsletter and should be acknowledged for his efforts. Shelley expressed her thanks to Ian for a job very well done.

4.0 ELECTION OF OFFICE BEARERS FOR 2022

Shelley pointed out to the membership that Secretary, Richard Tudge, had received a good response to the call for nominations and that there were more names than positions to fill. This had created a degree of duplication and it was hoped that all nominations could be accepted and that some positions could justify an understudy or helper.

After some discussion, the final election results are summarized as follows -

NOMINATIONS

Executive Committee Members

Vice President – Karen Murray – (prior nomination) – elected unopposed.

Treasurer – RJ Smolders – (prior nomination) – elected unopposed.

Ten (10) Committee Positions

Technical Manager – Paul King - (prior nomination) – elected unopposed.

Publicity Coordinator – Sandra Powell - (prior nomination) – elected unopposed.

Volunteer Coordinator – Karen Murray – (from the floor) – elected unopposed.

Theatre Maintenance Manager – Wally Fry - (from the floor) – elected unopposed.

Social Media Coordinator(s) – Ashlee Torrens - (prior nomination) - elected unopposed.

Natalie Wiles – (prior nomination) – elected unopposed

Committee Members (without portfolio)

Julie Clark – (prior nomination) – elected unopposed

Ellie Coburn – (prior nomination) – elected unopposed

Gordon Park - (prior nomination) - elected unopposed.

Jo Bedworth – (from the floor) – elected unopposed

Non-Committee Positions

Lighting Team Technician – No appointment – position vacant.

Sound Team Technician – No appointment – position vacant

Front of House Manager – RJ Smolders (from the floor) – with support from Patrick McGinn and Karen Murray

Bookings & Membership Officer – Patrick McGinn (prior nomination) – elected unopposed

Wardrobe Manager – Julie Clark - (prior nomination) – elected unopposed

Properties Manager - Lorraine Jones – (prior nomination) – elected unopposed.

Note – Shelley will continue to manage the “News Bulletins” until such time as a volunteer(s) can be co-opted into this position.

Shelley concluded the election of Committee Members by offering her thanks to the assembly and to those volunteers who will form the Committee in 2022.

5.0 APPOINTMENT OF AUDITOR

RJ advised that Gary Grant is prepared to continue as our Auditor for 2022. His fees for last year were \$600.

Moved by RJ Smolders and seconded by Patrick McGinn that Gary Grant be appointed as auditor for 2022. All in favour – carried unanimously.

6.0 ANY OTHER BUSINESS

6.1 COVID Crisis

Dave Browning expressed his thanks to Shelley and the Committee for the successful efforts in managing the Theatre over the last couple of years – throughout the COVID crisis.

6.2 Bookings Officer

Patrick McGinn advised the assembly that whilst he is delighted to be Bookings Officer he cannot continue the task indefinitely (he will need to retire from the task eventually). Patrick suggested that an understudy (or understudies) should come forward to be trained in the use of Patron Base, share the workload and eventually take over.

There being no further business the meeting closed at 8.18 pm.

**ACCEPTED AS A TRUE RECORD OF THIS MEETING AND SIGNED BY THE
PRESIDENT AND SECRETARY AT THE 2023 AGM, DATED BELOW -**

President

Secretary

Date